

# Waste Minimisation Application for Schools, ECE and Community Groups 2026/27

## Form Preview

### Applicant Details

\* indicates a required field

#### Applicants: please note

Before completing this application form, you should have read the programme criteria and guidelines: [Waste Minimisation Grant for Schools, ECE and Community Groups](#).

Incomplete applications and/or applications received after the closing date will not be considered.

If you have any questions in regards to these guidelines and or criteria, please email **grants@tasman.govt.nz**

If you do contact us throughout the application process, please quote the application number below.

#### Application Number

This field is read only.

#### Grant Programme Name

This field is read only.

The program this submission is in.

#### Applicant

##### Organisation Name

Name your group: not for profit, school, charitable, voluntary, community group or organisation (not available for individuals)

#### Organisation

Please complete either your (or your umbrella organisation's) company's or incorporated society's NZ Business Number (NZBN) or NZ Charity Registration Number (CRN) below, if applicable.

Find your organisation's NZBN here: <https://is-register.companiesoffice.govt.nz/>

Find your organisation's CRN here: <https://register.charities.govt.nz/CharitiesRegister/Search>

#### Applicant Organisation NZBN (if applicable)

The NZBN provided will be used to look up the following information. Click Lookup above to check that you have entered the NZBN correctly.

| New Zealand Companies Register Information |
|--------------------------------------------|
| NZBN                                       |

# Waste Minimisation Application for Schools, ECE and Community Groups 2026/27

## Form Preview

Entity Name  
Registration Date  
Entity Status  
Entity Type  
Registered Address  
Office Address

### Applicant Organisation CRN (if applicable)

The Charity Registration Number provided will be used to look up the following information. Click Lookup above to check that you have entered the Charity Registration Number correctly.

#### New Zealand Charities Register Information

Charity Registration  
Number  
Organisation Name  
Other Names  
Status  
Street Address  
Postal Address  
Telephone  
Fax  
Email  
Website  
Date Registered

Must be formatted correctly.

## Umbrella Organisations

An umbrella organisation can be used when a group:

1. Is informal and has no bank account in its own name.
2. A letter of agreement to umbrella an organisation must be uploaded in the attachments section.

### Are you using an umbrella organisation for this funding request? \*

- ☐ Yes  
☐ No

## Contact Details

This is the person we will contact if we have any queries about the application.

### Name \*

First Name

Last Name

# Waste Minimisation Application for Schools, ECE and Community Groups 2026/27

## Form Preview

### Email Address \*

Must be an email address.

[example@example.com](mailto:example@example.com)

### Phone Number \*

Must be a New Zealand phone number.

### Physical Address

Address

Any, but at least one field is required.

### Postal Address

Address

Any, but at least one field is required. Country must be New Zealand

## Applicant Bank Account

### Applicant Bank Account \*

Account Name

Account Number

Must be a valid New Zealand bank account format.

### Bank deposit slip or other official printed document showing bank account name and number

Attach a file:

All new applicants must provide bank confirmation details

### Is your organisation GST registered? \*

☐ Yes

☐ No

### If yes, please provide your GST number

# Waste Minimisation Application for Schools, ECE and Community Groups 2026/27

## Form Preview

### Project Details

\* indicates a required field

**Project Title \***

Must be no more than 250 characters.

**Project Start Date. Must be not earlier than 10 working and no later than 6 months from day's date. \***

Must be a date.

**Project End Date \***

Must be a date.

**Where is your project happening? \***

Must be in Tasman (not Nelson). Please state the venue/location.

**Short description of project \***

Word count:

Must be no more than 100 words.

Describe your project in one or two sentences.

### Waste minimisation initiative

**Provide details about your initiative and clearly explain how waste will be avoided or diverted from landfill as a result of your project. \***

**Which section/s of the waste hierarchy will be the focus of your project or initiative?**

- ☐ Rethink how we use and value our resources
- ☐ Reduce the creation of waste
- ☐ Reuse resources
- ☐ Recycle

Select all that apply

# Waste Minimisation Application for Schools, ECE and Community Groups 2026/27

## Form Preview

**Please provide an estimate of the volume of waste you expect to avoid or divert away from landfill as a result of your project or initiative.**

For example, 1 x 120L wheelie bin per week, for 6 months = 2,880L. This number is an estimate only and will be used to help review the impact of your project after it is completed.

## Budget

\* indicates a required field

### Expenses

Include the costs of waste minimisation initiative that you propose to cover with the grant. Select from the category dropdown list and describe the expense in detail. If you have quotes, attach them below.

If you are GST registered - do not include GST in your expenses amount.

| Expenditure Category                  | Expense Detail                               | Total Expense Amount     |
|---------------------------------------|----------------------------------------------|--------------------------|
| Please select from the dropdown list. | eg purchase of 3 recycling bins at \$80 each | Must be a dollar amount. |
| <input type="text"/>                  | <input type="text"/>                         | <input type="text"/>     |

### Expenses Totals

#### Total Expenses Amount

This number/amount is calculated.

### Requested funding

**How much funding are you applying for? (excluding GST, if applicable) \***

Must be a dollar amount.

Typical allocations will be around of \$500, however applications up to \$1000 may be approved.

## Supporting Documents

### Supporting Documents

**Upload supporting documents here, e.g. quotes/invoices, supporting letters etc.**

Attach a file:

Upload your latest financial statement and any supplementary information.

# Waste Minimisation Application for Schools, ECE and Community Groups 2026/27

## Form Preview

### Declaration and Feedback

\* indicates a required field

**We declare: \***

- ☐ return the Waste Minimisation Grants Schools, ECE and Community Groups acquittal form within 12 months of receiving the grant.
- ☐ participate in any funding audit of our organisation or project conducted by or on behalf of Tasman District Council.
- ☐ the information supplied within the application form is correct

**Authorised Signatory \***

First Name

Last Name

The signatory personally represents and warrants that they have the right, power and authority to sign this application form on behalf of the applicant. Electronic signatures are acceptable.

**Position (if relevant)**

**Authorised Signatory**

First Name

Last Name

The signatory personally represents and warrants that they have the right, power and authority to sign this application form on behalf of the applicant. Electronic signatures are acceptable.

**Position (if applicable)**

### Privacy Statement

In this application we collect personal information from you including your name, contact information and bank account number.

We collect your personal information in order to:

- assess the suitability of your grant application, and if successful, provide the grant funds to you;
- keep a record of grants that have been awarded, and report on use of grant funds; and
- contact you in relation to your grant application and use of grant funds.

If you do not provide the information requested in this form, Council will be unable to assess your grant application.

Besides our staff, we may share your name and contact information with the Ministry for the Environment for the purposes of reporting on expenditure of the waste levy, which provides the funds for this grant.

# Waste Minimisation Application for Schools, ECE and Community Groups 2026/27

## Form Preview

You have the right to ask for a copy of any personal information we hold about you, and to ask for it to be corrected if you think it is wrong. If you'd like to ask for a copy of your information, or to have it corrected, please contact us on 03 543 8400.

Council's Privacy Statement applies to the collection, use and disclosure of personal information. It is contained within our Website Terms of Use.

[Read our Privacy Statement in our Website Terms of Use](#)

## Applicant Feedback

You are nearing the end of the application process. Before you review your application and click the **SUBMIT** button please take a few moments to provide some feedback.

**Please indicate how you found the online application process.**

☐ Very easy    ☐ Easy    ☐ Neutral    ☐ Difficult    ☐ Very difficult

**How many minutes in total did it take you to complete this application?**

Estimate in minutes i.e. 1 hour = 60

**Please provide us with your suggestions about any improvements and/or additions to the application process/form that you think we need to consider.**