

Creative Communities Application 10 November 2026

Form Preview

Applicant Details

* indicates a required field

Applicants: please note

Before completing this application form, you should have read the programme criteria and guidelines: [Creative Communities Application Guide](#)

Incomplete applications and/or applications received after the closing date will not be considered.

Please note a supporting letter is required for the following:

- 1.If your project is on property that does not belong to you (e.g. a mural on a building, a sculpture on a reserve) you must provide a letter of permission from the property owner.
- 2.If your activity involves a school, you must provide a letter from the principal confirming that the proposed activity is not part of the school curriculum. Please refer to the Creative Communities Application Guide for exact information required.

Additional attachments you may need to provide include:

- 1.Quote/s for contractor work and equipment/materials.
- 2.Income and expenditure information for your project.

If you have any questions about the guidelines and/or criteria, please email **grants@tasman.govt.nz**

If you do contact us throughout the application process, please quote the application number below.

Application Number

This field is read only.

Grant Programme Name

This field is read only.

Name and contact details

Applicant - are you applying as an individual or group/organisation? *

☐ Individual ☐ Organisation

Organisation Name

First Name

Last Name

Applicant's postal address *

Address

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Address Line 1, Town/City, and Postcode are required.

Phone number *

Must be a New Zealand phone number.

Email *

Must be an email address.

Bank Account Details

Applicant's bank account *

Account Name

Account Number

Must be a valid New Zealand bank account format.

If you are successful, your grant will be deposited into this account.

Bank deposit slip or other official printed document showing bank account name and number

Attach a file:

All new applicants must provide bank confirmation details

GST

Are you GST registered? *

- ☐ Yes
☐ No

GST Number

Must be a number.

General

Ethnicity of applicant / group *

- ☐ New Zealand European/Pākehā
☐ Māori
☐ Pacific Peoples
☐ Asian
☐ Middle Eastern/Latin

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☐ Other:

How did you hear about the Creative Communities Scheme (CCS)? *

☐ Council website ☐ Council mail-out ☐ Council staff member ☐ Creative NZ website ☐ Local paper ☐ Poster/flyer/brochure ☐ Social media ☐ Radio ☐ Word of mouth ☐ Other:

Project Details

* indicates a required field

Project name *

Must be no more than 250 characters.

Brief project description (What are you going to do?) *

Must be no more than 150 words.

Project timing, numbers and location

Start Date (must be after 4 December 2026) *

Must be a date and no earlier than 5/12/2026.

End Date

Must be a date.

Number of active participants *

Must be a number.

Number of viewers/audience members *

Must be a number.

Project Location

Venue(s) and suburb(s) or town(s).

Please note a supporting letter is required for the following:

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1. If your activity involves a school, you must provide a letter from the principal confirming that the proposed activity is not part of the school curriculum. Please refer to the Guide for exact information required.

2. If your project is on property that does not belong to you (e.g. a mural on a building, a sculpture on a reserve) you must provide a letter of permission from the property owner.

Location

If the location of your project is not in the Tasman region (ie Nelson or anywhere else) please explain why.

Where will your activity occur? Add more rows if needed. Address Line 1 and Suburb are required. Country must be New Zealand	

Funding Criteria

Which of the schemes three funding criteria are you applying under? If your project meets more than one criterion, choose the one that is the project's main focus. *

- ☐ Access and participation: Create opportunities for local communities to engage with, and participate in local arts activities
- ☐ Diversity: Support the diverse artistic cultural traditions of local communities
- ☐ Young people: Enable young people (under 18 years of age) to engage with, and participate in the arts

Artform or cultural arts practice: *

- | | | | |
|--|-----------------------------------|--|-------------------------------------|
| ☐ Craft/object art | ☐ Visual arts | ☐ Multi-artform (including film) | ☐ Ngā toi Māori |
| ☐ Literature | ☐ Dance | ☐ Inter-arts | ☐ Theatre |
| ☐ Pacific arts | ☐ Music | | |

Activity best describes your project? *

- | | | |
|---|--|--|
| ☐ Creation only | ☐ Presentation only (performance or concert) | ☐ Workshop/wānanga |
| ☐ Creation and presentation | ☐ Presentation only (exhibition) | |

Project Description

* indicates a required field

Project description

Tell us why your initiative is needed, and why you believe the activities you propose will produce the outcomes you seek.

Describe the people or groups in the community who will benefit and how many individuals do you expect to reach.

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Go to the SmartyGrants [Answers Bank](#) if you need some ideas about how to frame your responses.

1. The idea/Te kaupapa: What do you want to do? *

2. The process/Te whakatutuki: How will the project happen? *

3. Key people/Ngā tāngata: Who are the key people and/or the groups involved. *

4. The criteria/Ngā paearu: How will this project deliver your selected criterion: access and participation, diversity or young people. *

Budget

* indicates a required field

Income

Include all the income you will get for your project from e.g. ticket sales, sale of artwork, other grants, donations, your own funds, other fundraising. Do not include the amount you will be requesting from CCS.

If you are GST registered - do not include GST in your income.

Income (eg ticket sales) **Detail (eg 250 tickets at \$15 per ticket)** **Amount \$ (eg 3,750)**

Expenses

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Include all the costs of your project and include the details, eg materials, venue hire, promotion, equipment hire, artists fees and personnel costs.

If you are GST registered - do not include GST in your expenses.

Expenses (eg hall hire - name the hall) **Detail (eg 3 days' hire at \$ 100 per day)** **Amount \$ (eg 300)**

Budget Totals

Total Income Amount

This number/amount is calculated.

Total Expenditure Amount

This number/amount is calculated.

Expenditure - Income

This number/amount is calculated.

Amount you are requesting from Creative Communities Scheme (CCS)

How much are you applying for? *

Must be a dollar amount.

What is the total financial support you are requesting in this application?

Other funding applied for or received

List any other funding you have applied for or received for this project (remember you can't receive funds for your project from both CCS and Creative New Zealand's other funding programmes).

Date applied	Who to	How much	Confirmed/unconfirmed
Must be a date.		Must be a number.	

Previous CCS grants

List other grants you have received through the CCS in the past three years.

Date	Project title	Amount received \$	Project completion report submitted
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Must be a date.			

Financial Statement and Supporting information

Groups or organisations must provide a copy of their latest financial statement. This can be a copy of the audited accounts, an income and expenditure statement or a copy of the unaudited management accounts.

If your group or organisation has reserves which are not being used for this project you should include your reserves statement or policy.

Upload supporting documents here, e.g. quotes, supporting letters, financial statement/ annual report etc.

Attach a file:

Upload your latest financial statement and any supplementary information.

Declaration and Feedback

* indicates a required field

You must read and agree to the following:

- I/We understand that if this application is successful I/we cannot receive funds for the same project from Creative New Zealand's other funding programmes.
- I/We declare that the details contained in this application are correct and that I/we have authority to commit to the following conditions.

If this application is successful, I/we agree to:

- complete the project as outlined in this application (or request permission in writing from the CCS Administrator for any significant change to the project)
- complete the project within a year of the funding being approved
- complete and return a project report form (this will be sent with the grant approval letter) within two months after the project is completed
- return any unspent funds
- keep receipts and a record of all expenditure for seven years
- participate in any funding audit of my organisation or project conducted by the local council
- contact the CCS administrator to let them know of any public event or presentation that is funded by the scheme
- acknowledge CCS funding at event openings, presentations or performances
- use the CCS logo in all publicity (eg poster, flyers, e-newsletters) for the project and follow the guidelines for use of the logo. Logo and guidelines can be downloaded from

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the Creative New Zealand website: <http://www.creativenz.govt.nz/about-creative-new-zealand/logos>

- I understand that the Tasman District Council is bound by the Local Government Official Information and Meetings Act 1987
- I/we consent to Tasman District Council recording the personal contact details provided in this application, retaining and using these details, and disclosing them to Creative New Zealand for the purpose of evaluating the Creative Communities Scheme.
- I/we understand that my/our name and brief details about the project may be released to the media or appear in publicity material.
- I/we undertake that I/we have obtained the consent of all people involved to provide these details. I/we understand that I/we have the right to have access to this information.
- This consent is given in accordance with the Privacy Act 1993

NB: All applications by person/s under the age of 18 must be signed by applicants parent or legal guardian.

By submitting this application, you are agreeing with all of the statements above. *

☐ I agree

Authorised Signatory *

First Name

Last Name

The signatory personally represents and warrants that they have the right, power and authority to sign this application form on behalf of the applicant. Electronic signatures are acceptable.

Position (if applicable)

Privacy Statement

Council's Privacy Statement applies to the collection, use and disclosure of personal information. It is contained within our Website Terms of Use.

[Read our Privacy Statement in our Website Terms of Use](#)

Applicant Feedback

You are nearing the end of the application process. Before you review your application and click the **SUBMIT** button please take a few moments to provide some feedback.

Please indicate how you found the online application process.

☐ Very easy ☐ Easy ☐ Neutral ☐ Difficult ☐ Very difficult

How many minutes in total did it take you to complete this application?

Must be a number.

Estimate in minutes i.e. 1 hour = 60

Please provide us with your suggestions about any improvements and/or additions to the application process/form that you think we need to consider.